

APPLICATION INSTRUCTIONS

1. Application must be filled out by the applicant. Please type or print clearly.
2. All requirements must be met, and all information must be completed in order for the application to be considered.
3. Enclose with your application two letters of reference from a teacher or other unrelated adult who is familiar with your achievements and abilities. Applications without letters of reference will not be considered. **Do not send letters of reference separately.**
4. Attach an essay of no more than 500 words describing your career goals and aspirations. Highlight your relationship with the union and the labor movement and explain why you are deserving of a union scholarship. **Applications without essays will not be considered; do not send essays separately.**
5. The union verification form must be completed and submitted with the application. Identify your JNESO local/facility affiliation. **Applications without union verification forms will not be considered; do not send union verification forms separately.**
6. **Enclose with your application a certified copy of your high school transcript or if you have been enrolled in an accredited college or other professional program for at least one year, a certified transcript from your school. Applications without transcripts will not be considered. Transcripts marked “unofficial” or “student copy” will not be considered; do not send transcripts separately.**
7. Review and complete the scholarship application checklist and certification on this application.
8. Retain a copy of the completed application for your files.

Educational Background

Name of Institution	Location of School (City/State)	Attendance Dates (Month/Year)	Major/Field	Degree/Diploma (Month/Year)	G.P.A. <u>Ex.3.9 G.P.A.</u>	Class Rank / Class Size

TRANSCRIPTS

Please supply a copy of your high school record transcript or if you have been enrolled in a college or trade school for at least one year, a transcript from your school. Scholarship awards are to be used during the 2023–2024 school year.

Please enter the school to which you have been accepted/enrolled below. If acceptance is pending, please enter all schools to which you have applied (verification of acceptance is required for award of scholarship):

School: _____ Location: _____

School: _____ Location: _____

School: _____ Location: _____

Anticipated graduation date: _____

Employment /Awards/ Activities

Please provide information on any employment you have held. Attach additional sheet if needed.

Please provide information on any special honors or awards you have received.

Please provide information on extracurricular or outside activities (clubs, sports, volunteer or professional associations) in which you have participated.

CHECKLIST & CERTIFICATION

Use this checklist to complete your application. All materials must be submitted with this application. Materials sent separately will not be considered. Your application will not be considered if it is incomplete.

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| <p><input type="checkbox"/> Complete all sections of the application.</p> <p><input type="checkbox"/> Letters of reference. Two recommendation letters. Send the letters with the application in order to be considered.</p> <p><input type="checkbox"/> Essay. The essay must be sent with the application in order to be considered.</p> <p><input type="checkbox"/> Union verification form. Verification form with JNESO local affiliation listed must be sent with application in order to be considered.</p> | <p><input type="checkbox"/> Copy of high school transcript or, if enrolled in a college or trade school for at least one year, a certified transcript from your school. Transcripts marked “Unofficial” or “Student Copy” will not be considered.</p> <p><input type="checkbox"/> Return receipt postcard (only if you want confirmation that your application was received).</p> <p><input type="checkbox"/> Review and sign the application.</p> <p><input type="checkbox"/> Retain a copy of the completed application for your file.</p> |
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Certification

I, the undersigned, certify that all of the information I have included in and with the application is true. I understand that if I am selected for an award, I may be required to submit further proof of my membership or my relationship to a union member and of my acceptance to or enrollment in an accredited college, community college, university or recognized trade school. Further, I understand that official verification will be required of my attained grades and test scores. I agree that if I am selected for an award, my name and/or photograph may be used for publicity purposes with no additional compensation by the sponsors of this scholarship program. I also certify that I have read and understand the information above.

Signature

Date

ALL ITEMS ON THIS CHECK LIST MUST BE COMPLETED AND/OR INCLUDED IN ORDER FOR APPLICATION TO BE CONSIDERED.

Applications must be postmarked by February 15, 2024

**Mail To: JNESO – Scholarship Program
1225 Livingston Avenue
North Brunswick, NJ 08902**

IF YOU HAVE A QUESTION ABOUT THE APPLICATION PROCESS

**PLEASE CALL THE JNESO OFFICE @ 732 745-2776
UNION MEMBERSHIP VERIFICATION FORM**

This form must be completed by the applicant.

Name of Scholarship Applicant: _____

Relationship to JNESO member: _____

Union Member Verification:

I, _____ verify that am a member in good standing of
Name of union member

Local/Facility _____

Signature of union member

Date